



Encompass Niagara

Federal Credit Union

YOUR BEST DIRECTION FOR FINANCIAL SERVICES

Account Closure Request

I herby request that you close the following accounts that I maintain with you:

- Membership (All Account)
- Share Draft (Checking)
- Other accounts: _____
(Christmas club, Certificate of Deposit, Etc.)

Name: _____

Account Number: _____

Reason(s) for Closing: _____

Date: _____

If there is a mortgage, loan or Visa on this account it CANNOT BE CLOSED.

Account Owner's Signature: _____ *

***This signature must be notarized if not signed in person.**

I currently have the following attached to this account:

- ATM Card
- Spouse Card
- Checkbook
- Payroll Transfers
- Auto Pay

Credit Union Use Only:

- Closed SH, Draft, ACH & Debit Card
- Close\Deactivate DC in Client Central
- Pull Member Card and File
- Check Day Batch

Initial and Date _____ Verified by _____